

NAVY JUNIOR RESERVE OFFICERS' TRAINING CORPS PROGRAM  
HOST SCHOOL UNIT APPLICATION

**AGENCY DISCLOSURE NOTICE**

**PLEASE READ THE FOLLOWING STATEMENT REQUIRED BY THE PRIVACY ACT OF  
1974 BEFORE SUBMITTING INFORMATION.**

**AUTHORITY:** The authority to request this information is contained in 5 U.S.C. § 301 (Authorizing Departmental Forms and Regulations), Executive Order 9397 (Use of Social Security Numbers), 10 USC Chapter 102 (Junior Reserve Officers' Training Corps), OPNAVINST 5761.1 (Navy Junior Reserve Officers Training Corps And Navy National Defense Cadet Corps Programs), and NSTC M-5761 Series (Regulations for Citizenship Development (RCD)), as amended.

**PRINCIPAL PURPOSE(S):** The information provided will be used to evaluate whether the school qualifies for certification as host school for an NJROTC of NNDCC unit. If certified, the information will be used by the Navy in its management of the NJROTC/NNDCC program(s). The following systems of records notices cover the collection of this information: N01533-1, located at <https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570325/n01533-1/>, and N01533-2, located at <https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570326/n01533-2/>.

**ROUTINE USE(S):** Information provided on this form will be used to maintain data on the NJROTC/NNDCC program, and by officials, employees and contractors within the Department of Defense (DOD) and the Department of the Navy (DON) who are involved with the administration of the NJROTC & NNDCC Program and by other such personnel within the Navy and other DOD components who have a need to know the information in the performance of their official duties. Information you provide in this application is protected by the Privacy Act and will not be released outside of the Department of Defense without your permission unless it comes with an exception to the Act or one of the routine uses in 32 C.F.R. § 701.112, <https://www.navy.mil/privacy.asp> and the routine uses set forth here.

**DISCLOSURE:** Providing the requested information is voluntary. However, failure to do so may result in our inability to process your application for the NJROTC/NNDCC program.

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1. My educational institution is applying for:

Navy Junior Reserve Officers' Training Corps (NJROTC) Unit

Navy National Defense Cadet Corps (NNDCC) Unit

Both

**\*\*For NJROTC or NNDCC applicants:** To be considered, the secondary educational institution must meet all requirements of Section 2031 of US Code Title 10, paragraph (b)(1).

**General Information**

2. Principal's Name (Include Dr. Mr. Ms., etc.): \_\_\_\_\_

School Email Address: \_\_\_\_\_

3. School Name and Mailing Address:

School Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip (+4): \_\_\_\_\_

School Phone Number (include Area Code): \_\_\_\_\_

4. District Superintendent's Name (Include Dr., Mr., Ms., etc.): \_\_\_\_\_

District Email Address: \_\_\_\_\_

5. District Name and Mailing Address:

District Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip (+4): \_\_\_\_\_

District Phone Number (include Area Code): \_\_\_\_\_

6. Federal Congressional District Number and Representative: \_\_\_\_\_

7. Type of Community your school service (NCES database):

Inner City

Urban

Suburban

Rural

8. Population of your city/area: \_\_\_\_\_

9. School's Regional Accrediting Agency: \_\_\_\_\_

10. Number of High Schools in your district: \_\_\_\_

11. Number of periods per school day: \_\_\_\_\_

12. Type of school schedule:

Conventional

Alternating Block

4x4 Block

Other (please explain)

13. Percent eligible for subsidized lunch: \_\_\_\_\_%

14. Title I School (NCES):            Yes            No

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<b>Student Information</b>		
15. Percentage of graduates who continue their education (including colleges, universities, vocational/technical schools): _____%		
16. Grade levels included in your school: _____	Percentage of senior graduates: _____%	
17. Total student enrollment in grades: 9-12 _____ or 10-12 (as appropriate): _____		
<b>School Facility Information</b>		
18. What is the approximate age of the school facility? _____		
	Yes	No
19. Has your school hosted a JROTC or NNDCC unit in the past? (if yes, please explain in Block 30)		
20. Is dedicated classroom space for unit currently available?		
21. Is dedicated office space for unit currently available?		
22. Is a drill field available?		
23. Is an athletic field available for unit use?		
24. Can at least 1,100 square feet of secure storage be designated for unit use?		
25. Is the storage space climate controlled?		
26. Is storage space reasonably close to the assigned classroom(s)?		
27. Is there a local area network between classrooms?		
28. How many computer labs does your school have?		
29. On average, how many computers are available for student use in the classroom or are computer issued to each student?		
30. Comments:		
<b>ATTACH EXTRA PAGES AND INCLUDE ADDITIONAL DATA YOU WISH TO BE CONSIDERED. ALSO INCLUDE A COPY OF YOUR SCHOOL PROFILE, IF DESIRED.</b>		
Typed Name and Title of Official	Signature of School Official	Date of Signature
<p>Upon completion, return form to:</p> <p><b>NAVAL SERVICE TRAINING COMMAND NJROTC PROGRAM 320A DEWEY AVE BLDG 3 RM 106 GREAT LAKES IL 60088-2912</b></p> <p>For further information, call (800) NAV-ROTC or (847) 688-5454 ext. 161</p>		